

## **Pittsfield Charter Township**

6201 West Michigan Avenue, Ann Arbor, MI 48108 Phone: (734) 822-3135 • Fax: (734) 944-6103 Website: www.pittsfield-mi.gov

## Office of the Supervisor

## FOR IMMEDIATE RELEASE November 17, 2020

Contact: Mandy Grewal, Supervisor

grewalm@pittsfield-mi.gov, 734.822.3135

## Pittsfield Township Administrative Offices Open by Appointment Only

Pittsfield Township, MI (November 17, 2020): Since June 15th, Pittsfield Township administrative services and offices, with the exception of the Clerk's Office and bill payment, have been available to the public in-person through appointments only. Effective tomorrow, November 18th, all administrative services – including bill payment and clerk's office – will be available for in-person meetings only through previously scheduled appointments. Please reference the list below for each Department's contact information.

This change is a result of the latest emergency order and Pause to Safe Lives released by the Michigan Department of Health and Human Services, and in an effort to minimize exposure for employees and residents to attempt to control the aggressive spread of the COVID-19 pandemic in Washtenaw County and the State of Michigan, Pittsfield Township. Non-emergency personnel will be working remotely and/or in staggered shifts and taking appointments for necessary in-person services to allow for physical distancing and reduced capacity in the administrative offices. Public Safety (police and fire) are categorized as emergency services and personnel so will, as such, continue providing uninterrupted services.

Pittsfield Charter Township will continue to be in close communication with the Washtenaw County Health Department, which is working closely with state and federal health officials, in order to appropriately monitor and address the township's response as it relates to its operations and the risk of contact with individuals locally who may have been exposed to or may have/carry the disease.

Customer service for all non-emergency, administrative issues will be maintained via email, phone, or scheduled appointment during normal business hours Monday – Friday, 8 a.m. – 5 p.m. by contacting one of the following departments:

General Inquiries	info@pittsfield-mi.gov	734.822.3135
Supervisor's Office	supervisor@pittsfield-mi.gov	734.822.3135
Clerk's Office	clerk@pittsfield-mi.gov	734.822.3120
Treasurer's Office	treasurer@pittsfield-mi.gov	734.822.3140
Assessing	assessing@pittsfield-mi.gov	734.822.3115
Building Services	building@pittsfield-mi.gov	734.822.3125
Community Development	info@pittsfield-mi.gov	734.822.3135
Human Resources	hr@pittsfield-mi.gov	734.822.3137
Information Technology	infosys@pittsfield-mi.gov	734.822.3139

Parks & Recreation	recreation@pittsfield-mi.gov	734.822.2120
Planning, Code Enforcement	planning@pittsfield-mi.gov	734.822.3130
Public Safety	publicsafety@pittsfield-mi.gov	734.822.4911
Utilities*	utilities@pittsfield-mi.gov	734.822.3105

Residents may make tax payments by utilizing the following options:

- Drop box: Hand-drop payments in the drop box located at the Administration Building (6201 W. Michigan Avenue).
- Online: Make payments via the township website (<u>www.pittsfield-mi.gov/payments</u>) using a credit card or electronic check.
- By automated phone: dial 1.866.854.9951
- Local Bank Payments (for taxes only): This option does NOT require an account with the Bank. You must bring your tax bill, and you must make a payment in-full to utilize this service.
  - O Any Bank of Ann Arbor Location go to <a href="https://www.bankofannarbor.com">www.bankofannarbor.com</a> for locations
  - o TCF Bank Locations Carpenter Rd., Ypsilanti, and W. Michigan Ave., Saline

For information about the Senior Nutrition Program, please contact Phil Biscorner at: <u>biscornerp@pittsfield-mi.gov</u>; 734-249-0333.

For more detailed information and updates, please go to: www.pittsfield-mi.gov/covid19.

If you have any questions, please contact <a href="mailto:supervisor@pittsfield-mi.gov">supervisor@pittsfield-mi.gov</a>; 734.822.3135
Follow us on <a href="mailto:Facebook">Facebook</a> and <a href="mailto:Twitter">Twitter</a> @PittsfieldTwp, and sign up for <a href="mailto:Notify Me!">Notify Me!</a> to receive email or SMS alerts.

<sup>\*</sup>Please call 734.822.3105 for assistance with utilities Monday - Friday 8 a.m. - 5 p.m. For utilities emergencies after hours as well as evenings, weekends, and holidays, township utility customers should contact Metro Dispatch at 734.944.2911.